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OSA-C701-63

MEMORANDUM FOR: Deputy Director (Research)

SUBJECT : External Training Requirements  
For Fiscal Year 1964

1. Attached are summary sheets setting forth OSA external training requirements for Fiscal Year 1964.
2. Although training requirements in the Automatic Data Processing field are evident at this time, the training needs of our Scientific Personnel are very difficult to determine. The current and projected workload in this Staff is so demanding that time devoted to training must be carefully planned to prevent serious conflicts with work requirements. In addition, rapid advancements in scientific knowledge tend to preclude any definitive statement of training requirements. Nevertheless, it will be necessary for our Scientific Personnel to take Scientific courses and attend Scientific Seminars from time to time to keep up with developments in their field. The stated training requirements for Scientific Personnel are, therefore, very general in nature and are intended to indicate a probable need for external training rather than a definitive statement of requirements.

JACK C. LEIFORD  
Colonel, USAF  
Assistant Director  
(Special Activities)

PB/OSA:HGL:mrs  
13 February 1963

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